

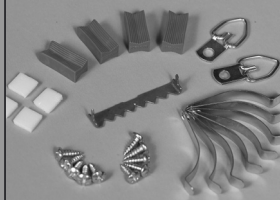
# ASSEMBLING YOUR WOOD FRAME

## HARDWARE INCLUDED:

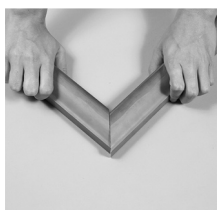
8 spring clips  
10 screws  
4 plastic corners inserts  
1 sawtooth hanger  
2 wire hangers  
2 wall protectors

## MATERIALS NEEDED:

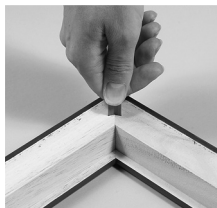
Wood glue  
Flat-blade screwdriver  
Drill  
1/8" drill bit  
Hammer (for sawtooth hanger)



*Apply Glue*



*Spread the glue*



*Install plastic corner inserts*



*Insert materials*



*Secure with spring clips*



*Display your art!*

## 1. PICK THE FRAME BOTTOM, AND ATTACH ONE SIDE

Begin by selecting the frame sections that will be the bottom and the two sides of your frame. Apply glue sparingly to one end of the bottom section and join it with one of the side sections. Spread the glue by gently rubbing the two ends together. Place the glued piece face down and let set 10 to 15 seconds, then install a plastic corner insert with the beveled edge first.

## 2. ATTACH THE SECOND SIDE

With the second side section in hand; apply glue to the mitered end where it will join the frame bottom. As in Step One, place face down and let set 10 to 15 seconds, then install a plastic corner insert with the beveled edge first.

## 3. ADD THE TOP, AND LET THE CORNERS DRY

Apply glue to both ends of the remaining frame section, and attach it to the previously assembled sections. Again, let it set and install the corner inserts. Wipe off any excess glue and allow the completed frame to dry for 24 hours.

## ASSEMBLED WOOD FRAME

## 4. INSERT THE MATERIALS

Position the frame face down, with the top farthest away from you. Insert all the materials to be framed (acrylic glazing, mat board, artwork and backing board), making sure the glazing rests on the lip of the frame.

## 5. TIGHTEN IT UP

Secure the contents by positioning one spring clip at each corner and at the midpoint of each side. Flex the clips as needed to put pressure on the backing board. Drill a pilot hole for each clip and fasten with screw provided. When drilling the pilot hole, make sure not to drill through the frame.

## 6. ADD THE FINISHING TOUCHES

*If using the wire hangers*, mark a position for each wire hanger on the back of the frame sides. Once marked, drill pilot holes for the screws. Position is correct if the backing board is visible through the hanger's holes and both hangers are parallel to each other. Fasten the hangers with a screw and loop wire between them. *If using the sawtooth hanger*, mark the center point on the back of the frame top. Center the hanger with sawtooth projections pointing down and tap the ends into the frame.

Adhere wall protectors to the bottom corners of the frame, where the frame contacts the wall.

*Mitered corners can be sharp. Use of gloves while handling is recommended.*

800.537.0944

M-F, 8:30 a.m. - 5:30 p.m. EST

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